

August 16, 2024

PCRB CIRCULAR NO. 1810

To All Members of the PCRB:

Re: APPROVAL OF PCRB FILING NO. 343
BASIC MANUAL HOUSEKEEPING REVISIONS TO SECTION 2
EFFECTIVE APRIL 1, 2025

The Pennsylvania Insurance Department has approved PCRB Filing No. 343 regarding housekeeping revisions to Section 2 of the Pennsylvania Workers' Compensation Manual of Rules, Classifications and Rating Values for Workers' Compensation and for Employer Liability Insurance (Basic Manual) for policies effective 12:01 a.m., April 1, 2025, or later. The effective date of these changes aligns with the effective date of the PCRB's normal annual comprehensive loss cost revision, which will be filed with the Insurance Department at a later date. This coordination will consolidate necessary changes that our members and other constituents must make to policies, forms, and systems.

The housekeeping revisions are intended to improve Basic Manual language by making it clearer and less ambiguous. The revisions clarify existing classification procedures and update language defining certain classifications in order to align with verbiage used in other Basic Manual revisions and/or to recognize ongoing technological or industrial changes. The revisions are intended to assist in the administration of the PCRB's uniform classification plan but do not revise the scope of any classification or impact any classification's PCRB loss cost value.

The Manual housekeeping revisions are summarized below:

Section 2

- Revisions to 6 classification descriptions for clarity.
- Underwriting Guide - addition of 5 new entries, revision to 5 existing entries, and deletion of 1 entry.
- General Auditing & Classification Information Section – revision to the “Temporary Staffing Contractor” entry for clarity.

Please refer to Filing No. 343, under the “Filings” tab of the PCRB's [website](#), for additional information. Please contact Robert Ferrante, Manager of the PCRB's Classification Section, at (215) 320-4584 or at rferrante@pcrb.com for any questions regarding this circular. The Basic Manual will be updated on the PCRB's website at a later date.

William V. Taylor
President

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